

GULF COAST WORKFORCE BOARD, INC. d/b/a CareerSource Gulf Coast
GENERAL MEETING
February 11, 2020

CareerSource Gulf Coast held a video teleconference General Meeting at 10:00 a.m. (CST) on February 11, 2020 between the CSGC Job Center in Panama City and the GCSC Gulf/Franklin Center in Port St. Joe, Florida.

Members Present:

Mrs. Jennifer Conoley (V)
Mr. Ted Mosteller (V)
Mr. Rod Pearson (V)
Mr. Steve Jordan (V)
Ms. Alex Murphy (V)
Ms. Sandra Henry (V)
Ms. Lisa Barnes-Tapscott (V)
Mr. Jim McKnight (V)
Mr. John Deegins (V)
Mr. Tom Landreth (V)
Mrs. Becca Hardin (V)

Members Present by Telephone/Video Conferencing:

Mrs. Betty Croom (V)
Mr. Fred Croon (V)
Mr. Patrick Farrell (V)

Members Not Present:

Dr. John Holdnak (V)
Dr. Patricia Hardman (V)

Also present were: Ms. Amy Cooper, Bay County Board of County Commission, Ms. Michele Cook, Dept. of Juvenile Justice via telephone, Ms. Rhonda Rose, Dept. of Corrections; Ms. Tassalhie Dekouche, Gulf Coast State College; Ms. Julie Torres and Ms. Carlas Wodford, Royal American Management; and CareerSource Gulf Coast board staff: Mrs. Kim Bodine, Executive Director, Ms. Jennifer German, Mrs. Deb Blair, Mrs. Maria Goodwin, Mr. Corbett Hines, , Ms. Donna Stapleton and Mr. Lee Ellzey.

The purpose of the meeting was to review/take action on the following items:

- Consent Agenda Approval
 - Acceptance of New Funds PY 2019-2020
 - Allocations/Rescissions to Service Providers
 - Budget Modification #4 to PY 2019-2020
 - Minutes of the Executive Committee and General Board Meeting of 12-10-2019
 - Acknowledgment of Form 8 Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers – There were none.
- New Business
 - CSGC 4-year plan
 - Board Policy 45 – Priority of Service
- Old Business:
 - Marketing & Communications Report – January 2020
 - Traffic Report – January 2020
 - Regional Performance Reports for December 2019
- Chair/Executive Director Report
- Public Comments

CALL TO ORDER: Mrs. Jennifer Conoley, Board Chair, called the meeting to order and confirmed there was a quorum present by attendee introductions.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mrs. Kimberly Bodine gave the Invocation and Mrs. Conoley led the pledge of allegiance.

Emergency Item

There were none.

Approval of Consent Agenda:

Mrs. Jennifer Conoley asked if there were any additional agenda items or questions from the board regarding the Consent Agenda and asked if any member wanted to pull any item from the Consent Agenda for discussion. There being no further agenda items, questions, or request to pull items from the Consent Agenda, she asked for a motion to approve the Consent Agenda as presented and previously discussed and approved by the Executive/Finance Committee.

A motion was made by Mrs. Becca Hardman to approve the consent agenda. Mr. Steve Jordan seconded, and the motion passed unanimously.

NEW BUSINESS:

CSGC 4-year plan

Mrs. Bodine spoke about the sections of the local plan that were previously sent to them for review and feedback. She also thanked Dr. Pat Hardman for her input, which prompted some changes in the plan. She again explained the process of approval of the local plan. Board members thanked staff for their hard work on the plan. Mrs. Conoley asked for a motion to approve the CareerSource Gulf Coast 4-year local services plan.

A motion was made by Ms. Alex Murphy to approve the CSGC 4-year local services plan. Ms. Sandra Henry second, and the motion passed unanimously.

Board Policy 45 – Priority of Service

Ms. German reviewed the revised Board Policy 45 – Priority of Service policy, which was modified to meet state and federal guidelines. Mrs. Conoley asked for a motion to approve the revised board policy 45 as presented.

A motion was made by Mr. Steve Jordan to approve the revisions to Board Policy 45 – Priority of Service as presented. Mr. Rod Pearson seconded, and the motion passed unanimously.

OLD BUSINESS:

Marketing and Communications Report – January 2020

Mrs. Maria Goodwin report that the social media platforms have grown yet again. She said that staff has been working on an outreach campaign for military spouses. Mrs. Conoley asked if this was going to continue, which Mrs. Goodwin answered yes. She reported that the Job Center has designated staff assigned to work with military spouses, but the

outreach plans are also to educate the employers in the area. The Military Spouse initiative was presented at the Bay Chamber First Friday event and employer interest in hiring military spouse has since increased. Bay County was represented at the National Association of Workforce Boards (NAWB) Beacon of Resiliency Convening. Additionally, there were 87 job veterans/military spouse of the 466 job seekers at the 33rd Annual Bay County Job Fair on Saturday, February 1st. Employer feedback was also very positive.

One Stop Services Report through November 2019

Mrs. Goodwin reported that more people are now walking into the center compared to last year. She said there will be a Career and Internship Fair at FSU Panama City on March 4th, from 4:00 pm to 7:00 pm. Also, we will be having a "Ribbon Cutting" ceremony at the Job Center in Panama City on March 10th. Board members will be invited and were encouraged to watch for that invitation. Ms. Goodwin indicated that staff is looking into holding another Job Fair on Panama City Beach later in the year, but no details were known yet.

Regional Performance Reports:

Mrs. Maria Goodwin reviewed the WIOA program performance for the month of December 2019. She said that there were 208 enrollments, with 199 on the adult side, and 9 on the dislocated worker side. She said the average wage at placement for the adults was \$20.02 and for the dislocated worker the average hourly wage at placement was \$19.65.

Ms. Julie Torres reviewed the Welfare Transition report through December 2019. The entered employment rate was 28.3% year to date with 28 cases being closed due to earnings. The December participation rate was 28.5% and the statewide average was 32.6%. The average wage at placement was \$11.20 per hour. As of December 31, 2019, seventy-one welfare transition clients have been served. There were three cases closed due to employment in December, 28 year to date, and there were four new medical cases during the month. There were 49 closures year to date due to sanctions, with seven closed during the month of December.

Ms. Torres reviewed the SNAP report for ABAWDs, (Able Bodied Adults Without Dependents). As of December 31st, there were 113 SNAP clients served year to date. There were a total of eight clients that were assigned to work activities during the month of December.

Mrs. Tassalhe Dekouche reported for the Out of School Youth program. She state that the annual enrollment plan was 33 and at the end of December there were 27 enrolled, 13 of them were carry forwards from last fiscal year. Six participants have now earned their GEDs. Additionally, there were three positive outcome, which means they are working or enrolled in post-secondary education.

Mr. Ellzey reported for the Fishery Failure program overall, of which there were 34 enrollments in the grant, 31 in occupational skills programs, nine receiving certificates or degrees and seven placements. The program will end on June 30, 2020.

Ms. German reviewed the Hurricane Michael report (DWG) of those that are unemployed due to a hurricane impact. There were 196 enrolled in Bay County, 137 in Gulf County, and 91 in Franklin County. Those individuals working in this program are either getting paid \$13 for humanitarian work (office type duties), \$15 for laborers and there are now some supervisors getting paid \$18 per hour.

CHAIR/EXECUTIVE DIRECTOR REPORT

Mrs. Bodine said that the CareerSource Florida's and state board meetings were next week in Tallahassee. She and Ms. German will be attending. Additionally, our board chair, Mrs. Jennifer Conoley, will be in attendance as well as she has been asked to sit on a panel regarding the role of workforce board members and Board Chairs.

Mrs. Bodine also reported that a Ms. Marti Coley from Chipola has been hired to provide advocacy and lobbying services for the Florida Workforce Development Association (FWDA). She will keep the board updated on any news.

Mrs. Hardin reported that the ARC program, in partnership with CareerSource Gulf Coast has begun a culinary program and her special needs daughter was one of the first to be in the program. She shared that it was such a success for those in the class. Mrs. Bodine said at the next meeting, there would be a presentation about this program.

Mrs. Conoley spoke about the Gulf Power Symposium which is scheduled for February 27th and 28th at the San Destin Golf & Beach Resort. She said if you had not been, it is a great venue for learning and for networking. She invited those interested to sign up on the Gulf Power Symposium website.

GOOD OF THE ORDER

Articles to read in the agenda packet.

OPPORTUNITY FOR PUBLIC COMMENT

Mrs. Conoley advised that the Executive/Finance Committee and General Board meetings were always open to the public and their attendance and comments were welcomed.

ADJOURNMENT

There being no additional business, Mrs. Conoley adjourned the meeting.