

GULF COAST WORKFORCE BOARD, INC.
d/b/a CareerSource Gulf Coast
EXECUTIVE/FINANCE COMMITTEE
September 12, 2023

CareerSource Gulf Coast held an in-person meeting and a Zoom webinar meeting with the Executive/Finance Committee on Tuesday, September 12, 2023, at 9:30 a.m. (CST).

Executive Committee members participating were Ms. Elinor Mount-Simmons, Mr. Joey Ginn, Dr. Patricia Hardman, Mr. Ted Mosteller and Mr. John Deegins.

Mrs. Kimberly Bodine, Executive Director, Mrs. Deb Blair, Mrs. Maria Goodwin, Ms. Janine Dexter, Mr. Corbett Hines, Ms. Donna Stapleton, Ms. Hilarie Pearson, Mrs. Angela McLane, Mrs. Shannon Walding, and Ms. Becky Samarripa attended the meeting.

The purpose of the meeting was to review/take action on the following items:

- Approval to Accept/New Funds for PY 2023-2024
- Approval of Budget Modification #2 – PY 2023-2024
- Prior Approval Transfer Request for WIOA/Adult Dislocated Worker

Approval to Accept New Funds – PY 2023-2024

Mrs. Blair reviewed the new funds for PY 2023-2024 budget which included: a request for additional Welfare Transition dollars which were received in the amount of \$17,000. Mrs. Blair stated that we also received grants from Wagner Peyser and Duke Energy, and she also highlighted donations received to support the Homeless Veterans Stand Down and Ready to Work funds to accept under this item.

Mr. John Deegins made a motion to approve the acceptance of new funds for PY 2023-2024 as presented. Mr. Ted Mostellar seconded the motion, and the motion passed unanimously.

Approval of PY 2023-2024 Budget Modification #2

Mrs. Blair said that this item is the action of placing the new funds that were accepted in the previous item into the budget.

Ms. Elinor Mount-Simmons asked for a motion to approve the budget modification #2 for PY 2023-2024

A motion was made by Mr. Ted Mostellar to approve budget modification #2 as outlined above. Dr. Patricia Hardman seconded, and the motion passed unanimously.

Prior Approval Transfer Request for WIOA Adult/Dislocated Worker

Ms. Blair said this action was related to a put in place approximately two years ago. She went on to explain that the DW funds were transferable to the Adult WIOA program but a request to do so must be made prior to using the funds interchangeably. Mrs. Blair said that every year we have very few dislocated workers so the need to request to move the funds is important. This year we are requesting that 90% of the allocated funds be transferred from the Dislocated Worker fund to Adult Services. Mrs. Blair stated that this works the same way should we have a mass layoff that we can request funds from Adult Services to be moved to Dislocated Worker.

Ms. Elinor Mount-Simmons asked for a motion to approve the Prior Approval Transfer Request as presented.

A motion was made by Dr. Patricia Hardman to approve the Prior Approval Transfer Request as outlined above. Mr. John Deegins seconded, and the motion passed unanimously.

Financial Report ending 7/31/2023

Mrs. Deb Blair reviewed the financial report ending 7/31/2023. This is the first report of the 23-24 program year. Mrs Blair indicated no concerns on spending as this is the first report of the year. She went on to state that the ITA expenditure goal is 30 percent by the end of the year, it is currently at 25.85 percent. Mrs, Blair indicated that after the tuition billing due in Sept/Oct, the number should be above the 30 percent goal.

Acknowledgement of Form 8 Memorandum of Voting Conflict for County, Municipal, and Other Public Officers

Mrs. Elinor Mount Simmons stated there were no Form 8 voting conflict forms to be read from the previous meeting into the minutes.

Mrs. Kim Bodine stated that Workforce Regions 1-4 are still aligned to potentially volunteer to become a planning region. Mrs. Bodine noted that it will be open for feedback and that she will raise a motion in the full Board Meeting to volunteer to be part of a 12-county planning region as appropriate..

Public Comments

No one from the public wanted to make a comment.

Adjournment

There being no additional business for the Executive/Finance Committee, Ms. Elinor Mount-Simmons adjourned the meeting.