GULF COAST WORKFORCE BOARD, INC.
d/b/a CareerSource Gulf Coast
GENERAL MEETING
September 16, 2025

CareerSource Gulf Coast held an in-person and Zoom meeting / General Meeting at 10:00 a.m. (CST) on Tuesday, September 16, 2025.

Members Present:		Members NOT present:
Mr. Joey Ginn, Chair	Ms. Rebekah Vassar (V)	Mrs. Sheila Hauser
Mr. Ted Mosteller (V)	Mrs. Alex Murphy (V)	Mrs. Alexis Underwood
Mr. John Deegins	Ms. Elinor Mount-Simmons (V)	Mr. Chris Karagiannis
Mr. Jim McKnight	Mr. Derrick Henderson	Mr. Andy Hicks
Mr. Fred Croon (V)	Mrs. Denise Kelley (V)	
Ms. Becca Hardin	Mr. Christian Johnson (V)	

Others in attendance via Zoom were Florida Commerce Staff: Tameka Thomas & Lonnie Saunders; Fred Womack, Circuit 14 Florida DJJ; Doug Crosby, Bay County BOCC; and Deborah Carty, Division of Blind Services.

CareerSource Gulf Coast board staff present: Mrs. Kim Bodine, Executive Director; Ms. Janine Dexter; Mrs. Maria Goodwin; Mrs. Kodi Linton; Mrs. Becky Samarripa; Mrs. Shannon Walding; Mr. Corbett Hines; and Ms. Jessica Strickland.

The purpose of the meeting was to review/take action on the following items:

- **Consent Agenda Approval**
  - **Acceptance/Recission of Funds for PY 2025-2026**
  - **Approval of Budget Modification #1 for PY 2025-2026**
  - **Approval of Audit Fee Adjustment**
  - **Prior Approval Transfer Request**
  - **Approval of New Lease with Gulf Coast State College**
  - Financial Report ending 07.31.2025
  - **Approval of the August 12, 2025 Executive Committee & General Board Meeting minutes**
- **New Business**
  - **Approval of Eligible Training Provider List (ETPL) Policy Revisions**
  - **Approval of Designee for Bay District Schools as CSGC Board Member**
  - Presentation of the Gulf County 2025 Summer Program

Old Business

- Marketing & Communication Report
- One Stop Services Report
- Regional Performance Report

- Acknowledgement of Form 8 Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers- There were none.
- Chair/Executive Director Report
- Public Comments

CALL TO ORDER: Chair Joey Ginn, Board Chair, called the meeting to order at 10:03am CST and it was confirmed there was a quorum by those in attendance at the meeting either in-person or via zoom.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Ms. Elinor Mount-Simmons gave the Invocation and Chair Joey Ginn led the Pledge of Allegiance.

Approval of Consent Agenda:

Chair, Joey Ginn, inquired if there were any questions from the Board regarding the Consent Agenda and asked if any member wanted to pull any item from the Consent Agenda for discussion. No one requested an item for removal or discussion; he asked for a motion to approve the Consent Agenda as presented and approved by the Executive/Finance Committee.

A motion was made by Ms. Becca Hardin to approve the consent agenda as presented.
Mr. Jim McKnight seconded, and the motion passed unanimously.

NEW BUSINESS:

Approval of Eligible Training Provider LIST (ETPL) Revisions

Mrs. Maria Goodwin reminded the board about the Regional Demand Occupation List voted on during the last board meeting and how the selection criteria for the demand occupations was based several criteria including wages, the occupation must be in a state or local targeted interest industry sector, and have positive job growth rate (be in demand). She explained that it helps Local Workforce Boards to focus on occupations for which training exists in our region, or nearby, or even virtually where feasible. She noted that criteria has a direct relation to the Eligible Training Provider List (ETPL) where providers of training for these occupations are approved and added to the list. In this instance CSGC needs to add language to our current policy that allows for amendments to be made to the local ETPL and voted on in order to keep the list current and relevant to our region.

Specifically, Mrs. Goodwin proposed that language under the "Deactivation" section of the policy be added to be in compliance with guidance regarding the ETPL. Once a program of study is approved, it will remain on the state's ETPL through the continued eligibility period of two years unless removed by either Florida Commerce for documented training provider and/or study violations or by CareerSource Gulf Coast if the training program is no longer linked to an occupation on the regional demand list. She further proposed that CareerSource Gulf Coast may add or remove occupations at any time based on local needs or requirements. Mrs. Goodwin proposed specific language that states, "training providers or programs of study are subject to deactivation and removal from the ETPL if : 1) Florida Commerce determined the training provider intentionally supplied inaccurate information or substantially violated any provision of Title I of WIOA regulations, including 29 CFR part 38; 2) the program of study fails to meet the state's minimum performance levels as required; 3) the training provider loses its license or accreditation from it accrediting body; or 4) the training is no longer directly linked to a regional demand occupation."

Mr. Joey Ginn asked for a motion to approve the policy revisions to the Eligible Training Provider List (ETPL) as presented by Mrs. Maria Goodwin.

A motion was made by Ms. Becca Hardin to approve the policy revisions to the Eligible Training Provider List as presented by Mrs. Maria Goodwin.
Mr. John Deegins seconded and the motion passed unanimously.

Approval of Designee for Bay District Schools as CSGC Board Member

Executive Director, Kim Bodine presented to the board a letter from Superintendent Mark McQueen as it is Bay District Schools' year this year to represent the educational sector as a board member for CareerSource Gulf Coast. She explained that the Superintendent's letter named a chosen designee as Denise Kelley, who is Deputy Superintendent for Bay District Schools. The board discussed personal experiences working with Denise Kelley while serving on other Boards and unanimously agreed that Mrs. Denise Kelley is going to be a wonderful asset to the CareerSource Gulf Coast Board this year.

Mr. Joey Ginn asked for a motion to approve proposed Bay District Schools' Designee, Denise Kelley, as new board member for CareerSource Gulf Coast for a term of one year.

A motion was made by Mr. Fred Croon to approve Bay District Schools' Designee, Denise Kelley, as new board Member for CareerSource Gulf Coast for a term of one year as presented by Mrs. Bodine.
Mrs. Becca Hardin seconded, and the motion passed unanimously.

Presentation of the Gulf County 2025 Summer Program

Mrs. Kodi Linton provided a special presentation on the Gulf County 2025 Summer Program. The program was funded by the Jesse Ball duPont Grant as well as funding from Gulf County and the City of Port St. Joe. The program was from June 2nd through June 27th 8am-4pm. 124 campers were enrolled ages 4 years old to 12 years old (pre-k through fifth grade). The summer program was located entirely at the Washington Gym Complex. Priority spots were given to campers who receive some type of government assistance, and they made up 85% of the total campers this year; they were able to accept all who applied and who had proof of Gulf County residency for 2 years prior to ensure they were serving those in their community. Mrs. Linton was able to share pictures of the fun activities the campers enjoyed and pictures from field trips that the campers took. She included that they were able to visit the Taunton Family Children's Home & Swimming Pond, the Blountstown Splash Pad, Shoobies Social, St Joseph Bay Country Club,16th Street Park, 10th Street Park, Rish State Park, Port St Joe Lighthouse Beach, and to the VIP Cinemas Regal Regency Theaters. The campers enjoyed participating in events like the tie-dye color run, a cupcake decorating class, snow cones and water slides, camp Olympics, and they even hosted A-C Ranch performance horses with a little Mr. Cowboy & a little Miss Cowgirl to boot. The Summer Program was able to also have interns this past summer to assist in operating the camp.

Mrs. Linton continued to present about the second camp held in Gulf County that was a half-day summer STEAM camp that was from July 14th to July 31st and was funded by the Battelle Grant. The theme for the camp was Space and there were 80 campers enrolled ages 4 years old to 9 years old (pre-k through third grade). The summer STEAM program was located entirely at the Washington Gym Complex. Priority spots were given to campers who receive some type of government assistance, and they made up 70% of the total summer STEAM campers this year. The campers participated in STEAM Science, where the campers learned about all things Space related; STEAM art, where the campers were able to build their own space alien; STEAM reading and got a bonus of learning sign language for different things related to Space; STEAM technology lab, where they learned to research about space and build their own model space rocket.

Overall, it was a very successful summer with the two different camps held in Gulf County that were able to provide free quality childcare and give the camper attendees memories full of exciting and fun experiences this past summer.

OLD BUSINESS:

Marketing and Communications Report

Mrs. Becky Samarripa, Communications Manager, highlighted marketing efforts, which included involvement in community events as well as numerous hiring events and job fairs that were held June through August 2025. She highlighted the continued involvement in community events, like the ongoing Food Pantry distributions in Gulf County and the Tyndall AFB Checkertail Airman and Family welcome orientations; hiring events each month, with 7 hiring events in June alone; 3 hiring events in July; 5 hiring events in August and 2 resume workshops and 2 job search workshops free each month. Promotions of events coming up in September and October are the Tyndall Job Fair on September 25th and the Paychecks for Patriots Job Fair in October. Mrs. Samarripa also encouraged members to read the September edition of Good of the Order, provided to them, where they can read all articles and publications.

Chair Joey Ginn thanked Mrs. Samarripa for her Marketing and Communications report.

One-Stop Services Report

Mrs. Maria Goodwin gave an overview of the One Stop Services report in the agenda packet. In August 2025, there were 839 total One Stop visitors, with 2,082 total services provided and 603 job referrals issued. On the employer side, staff provided 532 employer services to 127 unique employers/businesses in the region.

Regional Performance Report

Mrs. Goodwin apologized to the Board, noting that there is usually a handout with performance data for WIOA and other programs. However, due to ongoing network issues, CSGC still does not have access to its data warehouses, where the majority of statistics are

stored. Despite this, she was able to pull some key figures from Employ Florida to provide members with a brief overview. She reported that for WIOA, they had 64 participants with barriers enrolled in all three funding streams, Adult, Dislocated Worker, and Youth programs. Of those 64 enrolled, 34 were low income (poverty or below), 8 were disabled, 2 were ex-offenders, and 20 were single parents; she also noted that two of the biggest barriers are lack of transportation for work or no access to childcare.

Chair Joey Ginn thanked Mrs. Goodwin for her well-detailed reports.

Acknowledgement of Form 8 Memorandum of Voting Conflict for County, Municipal, and Other Public Officers

Chair Joey Ginn noted to Board Members that there was no Acknowledgement of Form 8 Memorandum of Voting Conflict for County, Municipal, and other Local Public Officers

CHAIR / EXECUTIVE DIRECTOR REPORT

Executive Director, Mrs. Kim Bodine, explained that she wanted to give a quick update on the security breach that she had previously informed them about. She said they received quotes from three companies that specialized in ransomware removal, data restoration, and prevention strategies, but the quotes ranged significantly in price from company to company. She expressed that she was hesitant going with the company who quoted the lowest price, but she said that she was extremely pleased with their work and explained that the company went above and beyond, including even looking into CSGC cloud environment in detail, at no additional cost The company did recover a server with all their entire backup files identified as untouched and declared safe from the results of the security breach. Mrs. Bodine said that they should find out what resolution they will go with from here, rather it be recovery and restore or build a brand-new system and start over from scratch.

Mrs. Bodine also informed the board that after 24 years of being in the same building at the Job Center, CSGC will be moving their Panama City Job Center to a location at the Tom P. Haney Technical College Campus and to a space in student union East on the campus of Gulf Coast State College. They will be out of their current building by November 1, 2025, and even though they have had some of the office furniture, supplies, and etc. moved already, they still have a significant amount left to move. It has been quite a process so far. However, she emphasized how excited CareerSource Gulf Coast is to strengthen their partnership with Tom P. Haney Technical College and Gulf Coast State College, and they are thrilled to be able to further expand their services.

Mrs. Bodine also shared the news about how they have partnered with CareerSource Chipola and have a regional staff sharing services agreement in place and have already started sharing Mrs. Eva Woods with them. She shared the elation with how happy CareerSource Chipola has been with Mrs. Woods' work that she has already been doing with them so far. Mrs. Bodine explained that this is the first time that they have done something like this and they are excited to have this opportunity to do so.

Chair Joey Ginn thanked Mrs. Bodine for her report and announced that this will be the last Board meeting held at this location and the new meeting location for future board meetings will be announced after the move.

GOOD OF THE ORDER

Articles to read are available in the shared agenda packet folder provided to the board and to others in attendance.

OPPORTUNITY FOR PUBLIC COMMENT

Chair Joey Ginn invited any public comment at this time. However, no Public comments were made.

ADJOURNMENT

There being no additional business, Chair Joey Ginn adjourned the meeting at 11:00 am.